

# decimal Ordering Tool Keyboard & Mouse Controls

The following page details the shortcut keys provided in the user interface of the decimal Ordering Tool app. The shortcuts are detailed in their appropriate section of use.

## Mouse Controls

Display Views	
Key	Description
Double Left Click	Reset Zoom (fit to scene display)
Right Click + Drag Up	Zoom in
Right Click + Drag Down	Zoom out
Middle Click + Drag	Pan
Left Click + Drag	Rotate (3D only)

## Keyboard Controls

General	
Key	Description
[	Toggle expansion of left side task menu
]	Toggle expansion of right side task menu
Ctrl + =	Increase font size
Ctrl + +	Increase font size
Ctrl + -	Decrease font size
Ctrl + 0	Reset font size to default
F1	Open the user guide to the appropriate article based on the current block/task
F5	Manual Forced refresh of application and data
F11	Toggle full screen view
3D Views	
Key	Description
Ctrl + 1	Reset the camera to view from the front perspective
Ctrl + 2	Reset the camera to view from the left perspective
Ctrl + 3	Reset the camera to view from the right perspective
Ctrl + 4	Reset the camera to view from the back perspective
Ctrl + 5	Reset the camera to view from the top perspective
Ctrl + 6	Reset the camera to view from the bottom perspective
Ctrl + 7	Reset the camera to view from the isometric perspective

From:

<https://apps.dotdecimal.com/> - **decimal App Documentation**

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