

# decimal Ordering Tool User Guide

## Overview

decimal Ordering Tool (DOT) is used for selecting and ordering files to .decimal for manufacturing. The decimal Ordering Tool app allows users to specify the file, order meta data, and place the order to [decimal Direct](#).

## Purpose

The purpose of this document is to provide guidance on the setup, access, and usage of decimal Ordering Tool.

## Getting Started

Review each of the sections below for how to get started with the decimal Ordering Tool.

## Initial Setup

The decimal Ordering Tool application must be licensed and added to your account by .decimal staff. Please contact .decimal customer support (1-800-255-1613) for access to this application.

## Installation

The decimal Ordering Tool application is installed via the [decimal Launcher](#) client application. Refer to the decimal Launcher [user guide](#) for details on using the decimal Launcher.

The main high level requirements for using the decimal Launcher and decimal Ordering Tool application are:

1. .decimal Direct account credentials
  1. This account needs association with a Site ID (.decimal Customer Account number) that has been licensed for use of the decimal Ordering Tool application
  2. This account needs specific .decimal Permission for accessing the application
2. The decimal Launcher installed

Please refer to the decimal Ordering Tool [System Requirements](#) page for complete details on hardware and network requirements.

## Keyboard and Mouse Controls

The decimal Ordering Tool app utilizes keyboard shortcuts to help streamline many commonly used functions and display controls. A complete listing of these shortcuts along with a full description of the mouse controls is located at the [Keyboard and Mouse Controls page](#).

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