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# **DICOM Patient Import**

# **Importing a New Patient**



If you have a set of Ct Images and structures you can import them directly into a new patient through the "Import Patients" menu.

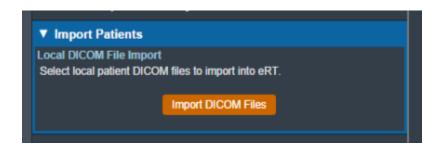


Fig. 1

Selecting the "Import New Patient" option will open the Importing UI.



Fig. 2

Here you may either browse your computer or copy the path to the folder that contains the CT images and structures you wish to import.

Then the import will proccess:

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Fig. 4

If there are no Errors while importing you will be taken to a confirmation page for your import.

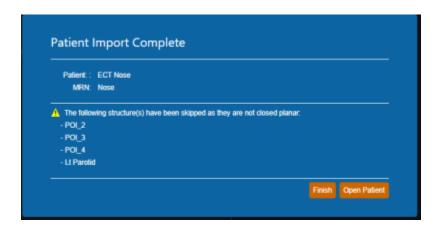


Fig. 5

If there are errors please refer to the Common Errors section below.

# **Common Errors**

# Missing/Undefined External Structure

If the structure set that is being imported does not have a set external structure you will be directed to select the external from the structure set before the import resumes.



Fig. 6

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The drop down menu will have a list of the structures in the imported set. You will be able to select one as the external for this course then confirm your choice by pressing "Set External"

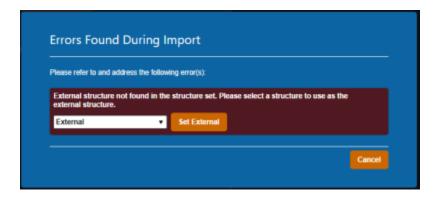


Fig. 7

### **Importing an Existing Patient**

If the files you have selected to import coincide with the MRN of a patient that already exists in the app you will receive this error.

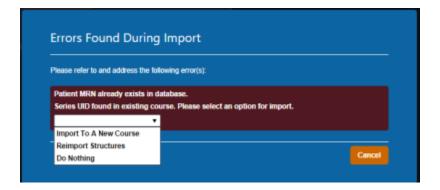


Fig. 9

You have three options provided to resolve the error:

- 1. Import to a New Course
- 2. Re-Import Structures
- 3. Do Nothing

#### Import to a New Course

Importing to a new course will simply complete the import but instead of affecting existing courses or plans for the patient the app will create a new course for this patient using the new import.

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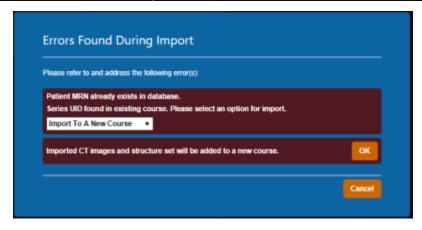


Fig. 10

#### **Re-import Structures**

Re-Importing structures can be used if your goal is to update or add structures to your existing patient.



Fig. 11

After selecting this option you will be presented with a list of the structures in the import.

For each you may select one of three options:

- 1. Do not reimport: skips this structure for the re import.
- 2. Replace existing geometry: replaces the existing structure with the imported one.
- 3. Import as new structure: Imports the structure as brand new not affecting the existing one. Also if the structure does not exist currently it creates it as normal.

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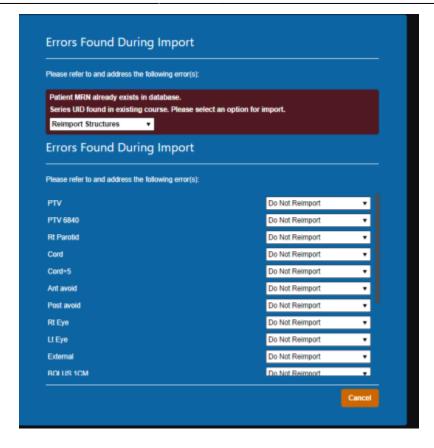


Fig. 12

Once you have made your decision for each structure you must select "Re Import Structures" to finalize your changes.

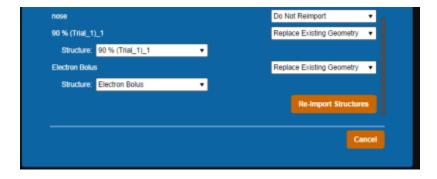


Fig. 13

#### **Do Nothing**

This is the simplest action, selecting to do nothing will cancel your import and return you to the main menu.

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Fig. 14

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