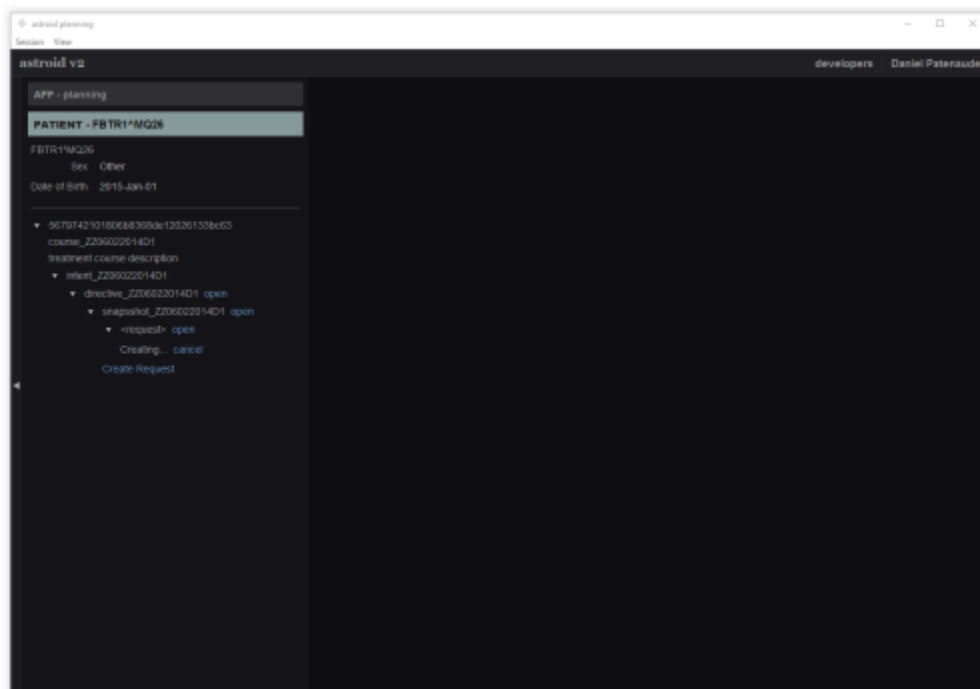# Creating a New Plan

Once a Planning patient has been added, a new request and plan can be created.

1. From the *Patient list*, select the patient to open.
2. Open the patient by double clicking the patient row or selecting the *Open* button in the *preview UI*.
3. From the *patient overview* select the *Create Request* button.
    1. The *treatment request* and *schedule* can be set from within the *request*.
4. Now that a *request* has been created, select the *Create Plan* button.
    1. Name the plan and add any relevant description.
5. Once the plan is created, select the *open* button next to the plan name.

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