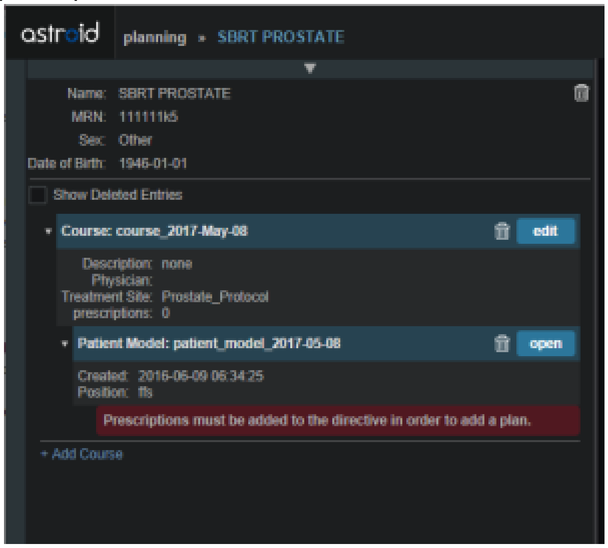
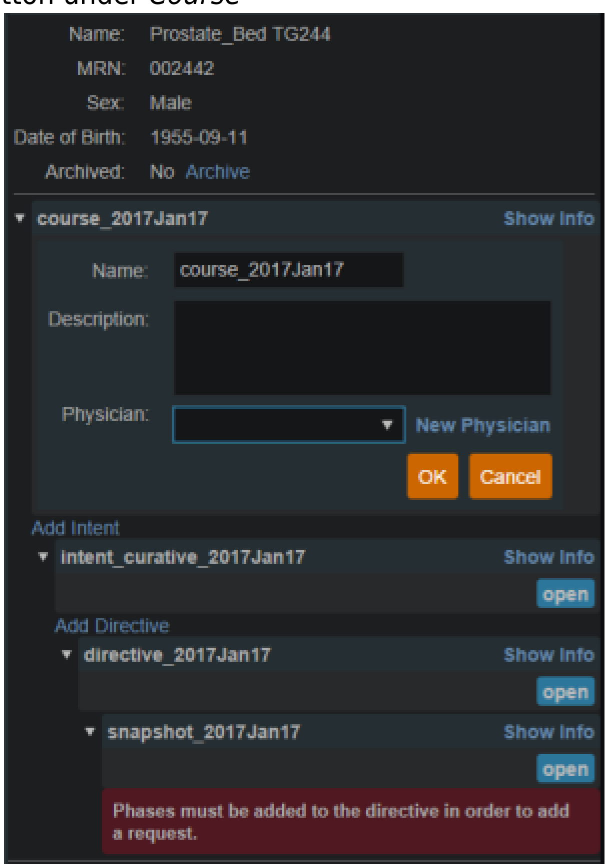
Creating a Plan

Once a Planning patient has been added, a new request and plan can be created.

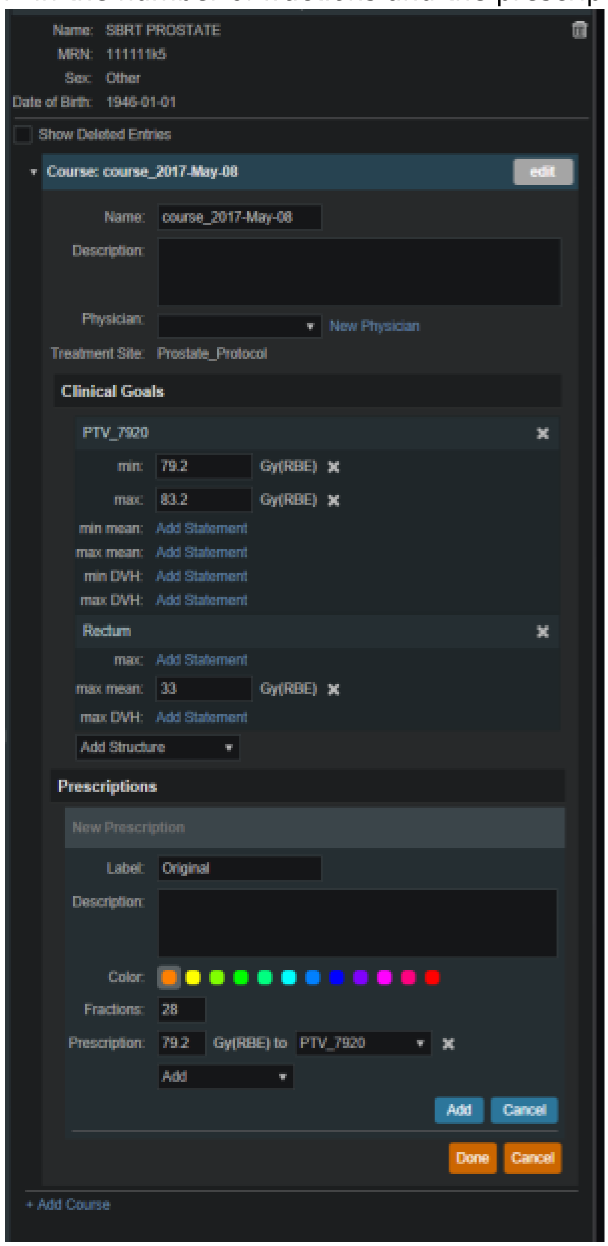
1. From the *Patient list*, select the patient to open.
2. Open the patient by double clicking the patient row or selecting the *Open* button in the *preview UI*. The *patient overview* will open up



3. The user may choose (not mandatory) to change the name of a course or enter course info such as the doctors name (chosen from the dropdown) or a description of the course. This can be done by clicking on the blue *Edit* button under *Course*

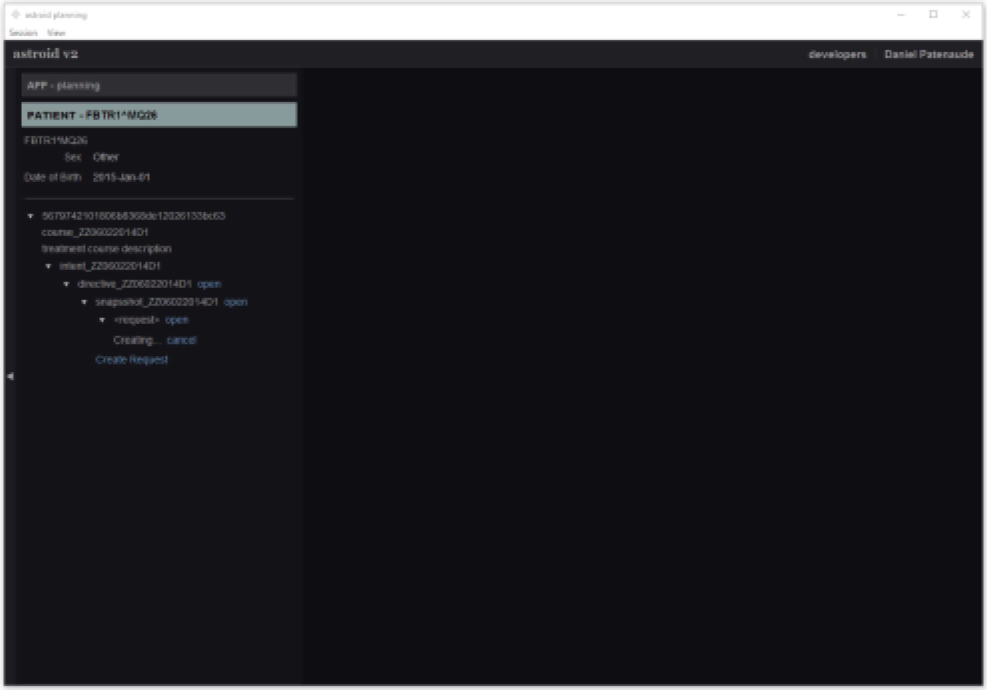


4. The *Intent* information is retrieved from the information the user filled in while importing the patient; so nothing is needed done.
5. Open the *Directive* by clicking on the blue *Open* button
6. The *Directive* information is **mandatory** to fill out in order to proceed with planning.
7. The *Goals* is where the user will fill out what “goals” they would like to see achieved by the plan. The choices in the drop down will be set by the treatment site template that is chosen during the import process. The user can select doses for tumor volumes as well as Organs at Risk (OAR)
8. Fix Me! add info about what roles each play.
9. The next part of the *Directive* to be filled out is the *Phases*
10. Choose *New Phase* under *Phases*
11. The *Phase* label is free text that the user will fill in
12. This is where the user will fill in the number of fractions and the prescription that is desired.



13. From the *patient overview* select the *Create Request* button.
    1. The *treatment request* and *schedule* can be set from within the *request*.
14. Now that a *request* has been created, select the *Create Plan* button.

    1. Name the plan and add any relevant description.
15. Once the plan is created, select the *open* button next to the plan name.



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